

DATE: \_\_\_\_\_

TANGLEWOOD HOMEOWNERS ASSOCIATION  
APPLICATION FOR ALTERATION APPROVAL

**\*NO ALTERATIONS MAY BEGIN UNTIL APPROVAL IS GRANTED\***

1. \_\_\_\_\_  
Name of homeowner requesting approval (Please print) Phone number (s)

2. \_\_\_\_\_  
Address of home where alteration will occur

3. \_\_\_\_\_  
Mailing address of homeowner (If different than above)

4. Type of Alteration:  
Landscape \_\_\_\_\_ Building Exterior \_\_\_\_\_ Other (Please specify): \_\_\_\_\_

5. Location of alteration in or around your home:  
\_\_\_\_\_ Front \_\_\_\_\_ Side \_\_\_\_\_ Rear \_\_\_\_\_ Other  
If other, please specify: \_\_\_\_\_

6. Scope of Alteration: Please explain in detail what you are requesting permission to do - include approximate dimensions if appropriate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Product/Materials Being Used: Describe the type of materials to be installed and/or removed and quantities of each material. (Decking Material, Fence Style/Color, Siding Brand/Color, Paint Color, Plant/Trees Species)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Continued on next page)

8. Effect on the Existing Area: Explain if any existing elements will be affected by this alteration (will existing shrubs be moved, or part of existing porches be dismantled, etc.):

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9. Effect of alteration on neighbors to either side of your home:

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10. Signature of nearest neighbors to the right and left of your home signifying that, as a courtesy, the adjoining neighbors have been made aware of this alteration request.

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\_\_\_\_\_  
Signature & Address of neighbor (Left)

\_\_\_\_\_  
Signature & Address of neighbor (Right)

NOTE: If you are unable to obtain the signatures of one or both of your neighbors, you must explain the reason below.

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**11 If Structural: A Drawing or Plot Plan (Last page of Deed) will need to be attached showing the dimensions and location of your Alteration. If a Drawing is submitted, include the first three feet of your neighbors' homes and yard in the drawing. Show distance from nearest existing elements to proposed additions or alterations.**

12. Expected start date: \_\_\_\_\_ Completion date: \_\_\_\_\_

13. Additional Notes: \_\_\_\_\_

14. \_\_\_\_\_  
Signature of homeowner requesting approval

**Please attach drawings, pictures, etc. to this form.**

APPLICANT: PLEASE DO NOT WRITE BELOW THIS LINE.

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Approved By: \_\_\_\_\_

Title: \_\_\_\_\_