

Request for Approval for Exterior Changes

DO NOT contract for or undertake **ANY** exterior modifications without the approved return of this form.

To: **Puckety Church Condominium Association – Lower Burrell, Pa**

From: **Unit Owner** _____
Unit # _____ **Phone #** _____

Request to Puckety Church Condo Association to make the following changes to the exterior of home and/or common ground elements including limited common elements associated with the unit located at _____.

_____ Planting or removal of trees or shrub. _____ Landscape Change(s)

(Enclose a sketch showing the location of the change and the type of tree/shrub you are considering)

_____ **Replacement**, removal or modification to **(circle all applicable)**
Front Door Storm Door Patio Windows Roof Porch Sidewalk Exterior Walls
Other: _____

_____ Installation or removal (other than seasonal storage) of awnings

- **All modification(s) must adhere to the rules/regulations and specifications found in the PCCA Rules and Regulations Book.**

Contractor's Name: _____

Address: _____ **Phone:** _____

- Enclose Contractor's information describing items, material(s) and procedures to be used.
- Please describe any modification that you may need or want that needs additional approval.

If approved, the **desired date for completion** is: _____

Unit Owner Signature: _____ **Date:** _____

Request must be placed in PCCA Community Mail Box. Date Submitted: _____

COMMITTEE CHAIRPERSON

Recommended: _____ **Not Recommended:** _____

Specifications Attached Notes: _____

Committee Chair's Signature _____ Date _____

Executive Board Action

Approved _____ **Denied** _____

Comments: _____

Board Member Signature: _____ Date: _____

Board Member Signature: _____ Date: _____

Original _____ Owner's Copy _____ Date returned to owner: _____

Puckety Church Condominium Association
Lower Burrell, PA 15068
Legal Acceptance for Exterior Change

Date: _____

It is hereby agreed and understood that as of this date _____, owner of property located at _____ release "Puckety Church Condominium Association" from any an and all liability for any damage or loss which may occur to common and limited common areas or surrounding neighbors property, as a result of "New" exterior change to common area (Approved Change Description Attached). Said owners at his/her own expense will be responsible for making repairs in a timely and workmanship like manner. Completed work must be accepted by "Puckety Church Condominium Association".

Furthermore, it is the agreed and understood that the owner will be responsible for maintaining "New" exterior. Owner is also responsible for property protection insurance on the new exterior.

Witness

Owner

Witness

Owner

Original _____

Owner's Copy _____