



RJ COMMUNITY MGT.
4900 PERRY HIGHWAY
BUILDING 1, SUITE 300
PITTSBURGH, PA 15229
PH: 412-550-0003
FAX: 412-227-9003
WWW.RJCMGT.COM

Beacon Hill HOA Complaint Form

This is the Beacon Hill HOA Board of Directors official process for complaints to be addressed. All complaints will be confidential and handled timely.

This form must be signed and dated by the complainant to be processed. Anonymous complaints are NOT accepted.

Please email Pete@rjcmgmt.com or fax to 412-227-9003 or submit via mail to the office. You can also place in the secure Complaint Box at the Clubhouse. Thank you for helping us to help you.

Complainant Information	Defendant Information
Person filing complaint)	(Alleged Violator)
Name _____	Name _____
Address _____	Address _____
Phone _____	
Email _____	

Check one: **Homeowner** **Tenant**

Violation: The nature and date of the alleged violation and a description of the factual basis of the complaint. (Who, What, Where, When, etc.)

Regulation: State the specific Rule and Regulation being violated. These are available in your from our website: <https://www.rjcmgmt.com/bht.html>

Witness(es): Name, Address and Phone

Printed Name & Signature of the Complainant and Date:

RJC Management will investigate the complaint and advise the HOA Board of Directors on the outcome and resolution. **Anonymous complaints will not be investigated.**